



DEPARTMENT OF THE ARMY
HEADQUARTERS, 15TH REGIMENTAL SIGNAL BRIGADE
FORT GORDON GEORGIA 30905-5000

ATZH-TB

09 July 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter # 34: Release Authority for Officer's to Attend Professional Military Education (PME)

1. This memorandum establishes my policy for release or deferment of 15th Regimental Signal Brigade officers to attend PME.
2. All Majors and CPT(P) that are requesting early attendance at the Army's Intermediate-Level Education (ILE) course will require the BDE CDR's approval. Submission of a DA 4187 requesting the above action, with approval from the BN CDR, will be forward through the respective staff sections with a DA 4187-R-1 attached consisting of the BDE CDR's signature block. The BDE CDR will be the final approval authority on the DA 4187-R-1. All deferments from ILE will follow the same method outlined above.
3. The Captain's Career Course (CCC) is one of the prerequisites to be considered Branch Qualified; along with key developmental positions such as Company Command, Military Transition Team assignments, as well as branch specific positions such as S6. The following outlines my approval method for all officers within the 15th Signal Brigade for attendance to the CCC:
 - a. The BDE CDR will be the final approval authority for all DA Form 4187 requesting attendance at the Captain's Career Course. The BDE CDR's signature block will be included on the DA Form 4187-R-1 and routed through the proper staff sections. The BDE CDR will be the final approval authority on the DA 4187-R-1
 - b. All Captains and 1LT(P) that are assigned to the 15th Regimental Signal Brigade will be placed on an Order of Merit List (OML) to attend the CCC. This OML will take into consideration Time on Station, Date of Rank, and whether there is a replacement on the gains roster or already present within the Brigade for the officer that desires to attend the CCC.
 - c. Officers arriving to the 15th Regimental Signal Brigade can expect to serve a minimum of 24 months within the BDE prior to a Permanent Change of Station, to include but not limited to the Captain's Career Course. Exceptions will be approved by the BDE CDR with the recommendation of the respective BN CDR.

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4. It is not my intent to deny any officer within the organization an opportunity to enhance their career. However, the TRADOC AIT environment is a highly transitional organization and continuity is a must in order to fulfill the Brigade's Mission Statement of sending highly trained Soldiers that are able to make an immediate positive impact at their first duty assignment.

5. 15th RSB POC is 1LT Booker T. Washington, 791-8313, booker.t.washington@us.army.mil.


JOSEPH K. LAYTON
COL, SC
Commanding

DISTRIBUTION:

CDR, 551st Signal BN

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CDR, 369th Signal BN

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S1

S2

S3

S4

Chaplain